

COMMONWEALTH OF VIRGINIA
DIVISION OF PURCHASES AND SUPPLY
1111 EAST BROAD STREET
P. O. BOX 1199
RICHMOND, VIRGINIA 23218-1199

CONTRACT RENEWAL

1. DATE October 28, 2010
2. COMMODITY NAMEEmergency Ice
3. CONTRACT NUMBER..... E194-71-10 (PF-3669-10)
4. CONTRACT PERIOD November 1, 2010 through October 31, 2011
5. SUPERSEDESE194-71-2-06
6. AUTHORIZED USERSVirginia Department of Emergency Management
(and any Public Bodies that receive permission from
Virginia Department of Emergency Management)
7. CONTRACTOR..... IAP Worldwide Services, Inc.
413 Western Lane
Irmo, SC 29063
8. CONTRACTOR'S PHONE NUMBER (803) 798-1611, Ext 121
9. TERMS..... Net 30
10. DELIVERY by VDEM as Required
11. F.O.B.....Destination
12. MINIMUM ORDER..... Truckload
13. FOR FURTHER CONTRACT INFORMATION CONTACT: Cindy W. Wilson
Phone (804) 786-3853
Fax: (804) 786-0223
E-mail: cindy.wilson@dgs.virginia.gov
14. ADDITIONAL COPIES OF CONTRACTS AND ANY ASSOCIATED CONTRACT CHANGES MAY BE
VIEWED AND PRINTED AT THE DPS WEBSITE: www.dgs.state.va.us/dps.
15. NOTICE TO ALL STATE AGENCIES: This contract is the result of a competitive bid program and its use is
mandatory in the purchase of the commodities. If any commodity available under this contract cannot be
used by an agency, a request to purchase other goods or services of a similar nature shall be submitted to
the DGS/DPS contract officer for approval. A complete and factual written justification is necessary to
support the request. Refer to Section 13.7a of the Agency Procurement and Surplus Property Manual.
16. **Note:** This public body does not discriminate against faith-based organizations in accordance with the *Code
of Virginia*, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin,
age, disability, or any other basis prohibited by state law relating to discrimination in employment.

By: /s/ Cynthia W. Wilson
Cynthia W. Wilson, MBA, CPPO, CPPB, VCO
Statewide Contract Officer
Phone: (804) 786-3853

ATTACHMENT 4 RFP # 71 Folder E194-880-1

OFFEROR MUST PROVIDE THE INFORMATION BELOW FOR EACH PRODUCT OFFERED/CONTAINER SIZE OFFERED.
PRIMARY SIZE REQUESTED IS 8 lbs. BAGS

OFFEROR: IAP Worldwide Services, Inc.

OFFEROR'S INFORMATION

PRODUCT

Container size 8 lbs. BAGS	IAP proposed to provide packaged ice in 7 to 10 lbs. bags bundled together 4 to 6 bags per sleeve. Please note that IAP may be required to substitute certain bag sizes if the requirements of the contract dictate a large volume that exceeds the available stock of seven to ten pound bags. The acceptable ranges of product under our standards are five to twenty pound bags and no block or shaved ice will be used at any time. Each pallet of ice will be fully covered on all four sides with stretch wrap that is designed to withstand harsh handling conditions
Number of Bags per Pallet:	Although this will vary upon product size readily available at the time of the event as well as the magnitude of the requirement, the standard pallet will hold approximately 250 each, 8 pound bags.
Pallet Dimensions:	4' x 4' nominal
Total weight per pallet:	Bag size may vary, however every effort will be made to keep each pallet at 2,000 lbs.
Total number of pallets which may be legally loaded (based on weight) per 48' foot trailer:	IAP may use the industry standard 53' refrigerated trailer; the legal weight of this tractor-trailer is 80,000 lbs (combined weight; tractor, trailer, product, fuel). The typical trailer will contain 20 pallets @ 2,000lbs/pallet or 40,000 lbs of ice.
Can these pallets be stacked?	While the integrity of the package will allow for the product to be stacked one high, IAP strongly discourages this practice unless a storage rack is used. Packaged ice is a food-grade product and can become easily contaminated if the packaging is compromised in anyway.
How high?	One pallet high unless a rack is utilized to separate the pallets.

Commonwealth of Virginia
Department of General Services
Division of Purchases and Supply
1111 E. Broad Street
Richmond, VA 23219

October 27, 2010

Mr. Tom Oliver
IAP Worldwide Services
413 Western Lane
Irmo, SC 29063

Dear Mr. Oliver:

Thank you for your confirming e-mail dated October 13, agreeing to renew the Emergency Ice Contract, (E194-71-2-06), after we spoke a few weeks ago. As we discussed, the Commonwealth of Virginia's (COV), intention on behalf of the Department of Emergency Management, is to extend the current term contract for a one-year time period from November 1, 2010 through October 31, 2011.

The agreement is to extend the current contract under all of the current terms conditions and pricing. Kindly sign, date, print your name and list your title in the spaces below. Your signature below confirms your e-mail and our phone conversation, where IAP agreed to enter into the additional one-year period (as described above), under all of the current terms, conditions and pricing, for this contract.

Please e-mail a signed, scanned copy or fax *no later than Noon, Friday, October 29, 2010*, to my attention at e-mail address: Cindy.Wilson@dgs.virginia.gov or fax number: (804) 786-0223, and send me the original, signed copy through the mail.

Thank you very much. We look forward to working with your firm.

Sincerely,

/s/ Cynthia W. Wilson

Cynthia W. Wilson, MBA, CPPO, CPPB, VCO (Cindy)

Statewide Contract Officer

DGS/Division of Purchases & Supply

1111 East Broad Street

P.O. Box 1199

Richmond, Virginia 23218-1199

Cindy.Wilson@dgs.virginia.gov

Phone: (804) 786-3853

Fax: (804) 786-0223

(Signature and date)

Tom Oliver, EOC manager

(Printed name and title)

(Signature and date)
Raul L. Smith, Emergency Services Director

Cindy Wilson

From: Oliver, Tom [Tom.Oliver@iapws.com]
Sent: Thursday, October 28, 2010 8:48 PM
To: Cindy Wilson
Cc: Smith, Ronald L; Kirby, Kent E; Miller, Sandra
Subject: RE: IAP emerg ice one year renewal starting 11-1-10 - 10-31-2011
Attachments: State of Virginia Ice Renewal.pdf

Ms. Wilson,

Please see attached signed document. If you need anything else, please do not hesitate to call.

Thank you

Tom Oliver

Emergency Services Manager EOC

IAP Worldwide Services

413 Western Lane

Irmo, SC 29063

803-798-1611 Ext 114 Office

803-237-4734 Cell

From: Cindy Wilson [mailto:Cindy.Wilson@dgs.virginia.gov]
Sent: Thursday, October 28, 2010 3:17 PM
To: Oliver, Tom
Subject: IAP emerg ice one year renewal starting 11-1-10 - 10-31-2011

***** CONFIDENTIALITY NOTICE *****

This email may contain IAP Worldwide Services trade secrets and/or proprietary information. This email is intended to be reviewed only by the individual or organization named above. If you are not the intended recipient or an authorized representative of the intended recipient, you are hereby notified that any review, dissemination or copying of this email and its attachments, if any, or the information contained herein is prohibited. If you have received this email in error, please immediately notify the sender by return email and delete this email and attachments, if any, from your system.

***** DISCLAIMER NOTICE *****

Any opinions stated in this email are those solely of the author and do not necessarily represent those of IAP Worldwide Services and/or its affiliates.

10/29/2010